



New Vendor Information Sheet

5805 Peachtree Corners East Suite A Peachtree Corners, GA 30092
(770) 864-1780

In order to process your application, this form must be filled out in total, and must be signed by an officer or principal of the firm

VENDOR LEGAL BUSINESS NAME (Should match W-9)

- W-9 (REQUIRED)
- State Sales Tax Exempt Form State
- Sales Tax Certificate

Read and Complete Carefully

BUSINESS ENTITY: CORPORATION PARTNERSHIP SOLE PROPRIETOR
 (Please check one only) NON-PROFIT INDIVIDUAL OTHER (Specify):

TAXPAYER ID# (TIN) SSN# _____ FEIN# _____

Vendor Information: _____

Bill To Address: _____

Business Address: _____

CONTACT INFORMATION: _____

BUSINESS PHONE: _____

BUSINESS FAX #: _____

E-MAIL ADDRESS: _____

WEBSITE: _____

Signature

Title

Date

Return to Steel Works Finance Department: 5805 Peachtree Corners East Suite A. Peachtree Corners, GA 30092

Mail: 5805 Peachtree Corners East Suite A. Peachtree Corners, GA 30092 **ATTN:** Accounts

Payable Phone: 770) 864-1780

E-Mail: ap@steelworks-stainless.com

Note: Vendor Payments Will Not Be Processed Until W-9 Is Recieved.

Finance Department Only:

Approved: _____

Date: _____

Vendor#: _____